



**Singleton & Charlton Parish Council**  
**Members of Singleton & Charlton Parish Council are summoned to a Virtual Council Meeting on Wednesday 17<sup>th</sup> March 2021 at 7pm**

**Members of the Public**

Members of the Public are very welcome to attend. You will need to contact the Clerk for a link to the Zoom Meeting and will be given the opportunity to speak at Item 11 on the agenda.

All attending are reminded that mobile devices should be switched to silent for the duration of the meeting.

**The meeting will be recorded, to enable the clerk to produce accurate minutes. The recording will be deleted after the minutes are approved.**

**AGENDA**

1	<b>Apologies for Absence</b>	2 mins
2	<b>Co-Option of New Councillor</b>	5 mins
3	<b>Declaration of Council Members of personal interests in any of the agenda items below</b>	2 mins
4	<b>Minutes of the last Parish Council Meeting</b> – to approve as a correct record the Minutes of the Parish Council Meeting held on 20th January 2021.	2 mins
5	<b>Chairman’s Report</b> – John McDonald Terry’s Resignation. Membership of WSALC.	5 mins
6	<b>County Councillor Report</b> – Mr Jeremy Hunt, Chichester North Division – WSCC	10 mins
7	<b>District Councillor Report</b> – Mr Henry Potter, Goodwood Ward	10 mins
8	<b>Council Matters</b> Responsibilities – Re-distribute Terry’s responsibilities. Annual Parish Meeting normally held in May – do we postpone until we can hold a face to face meeting?	5 mins
9	<b>Village Matters – Decisions Required</b> Playground – Covid Signage. Sub-Committee for Playground Development Programme. Pond – Purchasing Plants – see JM report. Event – Village Tea Party – see JM report. Gate at Charlton End of the meadow – Discuss. Covid-19 Vulnerable Meals – How long should we continue?	5 mins
10	<b>Finance</b> Review of Expenditure v Budget, approval of the Accounts and Bank Reconciliations for the period ending 28th February 2021. Payments for Consideration	10 mins

	Budget for 2021/22 – Discuss and agree.	
11	<b>Planning = See Separate Sheet</b>	2 mins
12	<b>Public Open Forum</b> – 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish	15mins

**Signed & Dated – Clerk of Singleton & Charlton Parish Council**

**Parish Council Members** – Cllr John McDonald, Cllr Deborah Harwood, Cllr Adrian Taylor, Cllr Jane Mayhew, Cllr Rebecca Trowell, Cllr Graham Zacharias, Cllr Tony Marshall, Cllr Robert Mayne